CSLC 73007: EAP Oral Proficiency  
Notre Dame, Summer 2015

Instructor: Lisa Joy Oglesbee, M.A.  
English for Academic Purposes (EAP)  
Center for the Study of Languages and Cultures (CSLC)

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Time: M-F 10:30-11:45am  
Location: 329 DeBartolo Hall

Office Hours: By appointment

Course Description
The Center for the Study of Languages and Cultures (CSLC) offers this oral proficiency course in the English for Academic Purposes (EAP) summer program. The course is designed to provide students with strategies for improving their English pronunciation, as well as instruction in and opportunities for giving academic presentations. In addition, teaching skills relevant to teaching/lab assistant roles will be covered and practiced.

Required Text (provided by the CSLC)

Course Goals
This course is not designed or intended to eliminate accents. However, by modifying the sounds and rhythm patterns of spoken language, second language learners can become more confident and effective speakers. Successful students in this course will:

- Evaluate and prioritize areas of communication to improve through self-monitoring and reflection.
- Develop best practices for giving presentations.
- Create a personalized plan for pronunciation enhancement.

Course Objectives
To accomplish the above goals, you will be expected to attend all class lectures and complete all assignments. Assignments include:

Audio Journals: Ten times over the duration of the course, you will record yourself for 2-5 minutes using the SoundCloud voice-recording tool (http://soundcloud.com). Topics and prompts for these recordings will be handed out in class and posted on Sakai. You will also complete a short, written self-evaluation for each recording. The audio journals and self-evaluations will be submitted to the instructor, who will give feedback on a select number of your recordings. Audio journals are worth 50% of your overall grade and will be graded on a pass/fail basis.

Micro-Presentations: At the beginning of nearly every class period, one student will give a micro-presentation of 5-10 minutes on a topic of his/her choice. Students will receive immediate feedback from their peers and professor. Presentations will be recorded, and students will complete a self-evaluation using the video to view their work. The number of presentations each student gives will depend on the number of students in the course. Micro-presentations are worth 40% of your overall grade and will be graded on a pass/fail basis.
Assessment
A “Satisfactory” grade for the course must be above 70%. The grading for this course is based on the following:

- Audio Journals: 50%
- Micro-Presentations: 40%
- Participation/Attendance: 10%

Course Standards
For this course, students will receive a grade of S (satisfactory) or U (unsatisfactory). To complete this course satisfactorily, you must adhere to the following:

Attendance and Absences: You are expected to be in class on time, precisely at or before 9:00am. You will be allowed three absences for the 4-week period without penalty. Following the third absence, there will be a 10% total grade penalty for the fourth absence (i.e., the loss of the participation/attendance portion of the grade), and a 5% penalty for each additional absence. If you are absent, it is your responsibility to contact the professor before class and/or fellow students after class to get the information that you missed; however, there is no substitute for being present in class. Tardiness will also be recorded. If you are more than 5 minutes late to class, you will be counted tardy. **Note: 3 tardies = 1 absence.**

Timely Completion of Assignments: All assignments must be completed by the due date for full credit, unless alternative arrangements have been made beforehand or an illness is documented. For each weekday an assignment is late, 20% of the assignment grade will be deducted. Assignments more than one week late will receive no credit. Assignments are worth 90% of the total grade and are graded on a pass/fail basis.

Academic Integrity: You are expected to complete and hand in your own original work. If you copy someone else’s writing or work without appropriate citation or ask someone else to complete work for you, you are committing plagiarism. If in doubt, please cite. If you have concerns about what constitutes plagiarism, please see the instructor during office hours and/or attend the EAP workshop on plagiarism. Any and all documented plagiarism will result in immediate failure of the course.

Class Participation: Contributing to feedback and discussions is particularly important in this course. You must come to class ready to participate.

Other Class Rules and Etiquette:
- Do not eat during class.
- Turn off your cell phones before class begins.
- Be kind, respectful, and professional in all communications with classmates and the instructor.

Technology: This course requires students to use their Notre Dame e-mail and Sakai to communicate with the instructor. Sakai will be used to disseminate course materials and to submit written assignments.
English for Academic Purposes (EAP) Program

The Center for the Study of Languages and Cultures (CSLC) not only provides services for foreign language study, but also English for Academic Purposes. This program is a unique academic support initiative for international students that offers targeted services to support academic English language skills in all linguistic modalities: reading, writing, listening, speaking, and grammar.

The goal of the program is to empower international students to maximize their success at Notre Dame and beyond. The program attempts to achieve this goal in three ways:

1. **Coursework:** The CSLC offers graduate courses throughout the academic year. These currently include:
   - AL 73002 - Academic & Technical Writing for International Graduate Students
   - AL 73003 - Pronunciation Strategies and Techniques for English Language Learners
   - AL 73004 - Classroom Strategies for International Teaching Assistants
   - AL 73005 - Advanced Academic and Technical Presentations for International Graduate Students
   
   For more information, visit [cslc.nd.edu/programs/eap/courses](http://cslc.nd.edu/programs/eap/courses).

2. **Workshops:** Weekly thematic workshops are offered on topics ranging from advanced English grammar, to rhetorical style, academic genre, linguistic register, reading/listening strategies, professional development, pronunciation techniques, etc. For a schedule of workshops, visit [cslc.nd.edu/programs/eap/workshops](http://cslc.nd.edu/programs/eap/workshops).

3. **Tutoring:** Individual tutoring and consultation services are offered to international students who are struggling with particular areas (pronunciation, grammar, diction, etc.) or applications (writing, presenting, teaching, etc.) of academic English. These services are provided by EAP Fellows and are intended to assist students as they identify the source of their academic English difficulty. EAP Fellows cannot proofread papers or help complete assignments, but they can provide linguistic feedback to help improve academic English proficiency through targeted software, error correction techniques, and sustained practice. To sign up for a tutoring session, visit [cslc.nd.edu/programs/eap/tutoring](http://cslc.nd.edu/programs/eap/tutoring).

Students are strongly encouraged to utilize the learning opportunities offered through the CSLC in conjunction with this course. Details can be found on the EAP website at [cslc.nd.edu/eap](http://cslc.nd.edu/eap).

**Center for the Study of Languages and Cultures (CSLC)**

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**Academic Year Hours:**  
Monday-Thursday: 8:00am-10:00pm  
Friday: 9:00am-5:00pm  
Saturday: closed  
Sunday: 2:00pm-10:00pm
Schedule for  
CSC 73007: EAP Oral Proficiency  
Notre Dame, Summer 2015

All assignments are to be completed prior to the start of the class period on which they are assigned.

Note: MP = Micro-Presentation  
AJ = Audio Journal

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Class Topics</th>
<th>Assignment</th>
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| 1    | M 7/20 | Course Introductions  
• Assignment Instructions (MPs and AJs) |            |
|      | Tu 7/21 | Pronunciation: Needs Assessment & Goal Setting  
Presentations: Message Strategy | Begin MP1 presentations |
|      | W 7/22 | Pronunciation: Pronunciation Basics  
Presentations: The Audience | AJ 1 |
|      | Th 7/23 | Pronunciation: Pronunciation Basics  
Presentations: The Audience |            |
|      | F 7/24 | Pronunciation: Other Web Recording Programs  
Presentations: Technical Presentations | AJ 2 |
| 2    | M 7/27 | Pronunciation: Word Stress  
Presentations: Visual Aids | AJ 3 |
|      | Tu 7/28 | Pronunciation: Word Stress  
Presentations: Visual Aids |            |
|      | W 7/29 | Pronunciation: Intonation Patterns  
Presentations: Persuasion | AJ 4 |
|      | Th 7/30 | Pronunciation: Intonation Patterns  
Presentations: Body Language |            |
|      | F 7/31 | Pronunciation: Speech Rhythm  
Presentations: Asking Questions | AJ 5  
MP1 self-evaluation |
| 3    | M 8/3 | Pronunciation: Speech Rhythm  
Presentations: Answering Questions | AJ 6  
Begin MP2 presentations |
|      | Tu 8/4 | Pronunciation: Vowel Sounds  
Presentations: Interactivity | AJ 7 |
|      | W 8/5 | Pronunciation: Vowel Sounds  
Presentations: Interactivity |            |
|      | Th 8/6 | Pronunciation: Final Sounds  
Presentations: Telling Stories | AJ 8 |
|      | F 8/7 | Pronunciation: Final Sounds  
Presentations: Site Preparation |            |
| 4    | M 8/10 | Pronunciation: Vowels and Consonants  
Presentations: Dealing with Problems | AJ 9 |
|      | Tu 8/11 | Pronunciation: Self-monitoring  
Presentations: Evaluating Results |            |
|      | W 8/12 | Pronunciation: Developing a Language Plan  
Presentations: Designing a Syllabus | AJ 10 |
|      | Th 8/13 | Course Summary and Reflections | Language Plan  
MP2 self-evaluation |